Town Of Burke

Parks Advisory Committee Minutes

**April 4, 2023 at 5:00 pm**

 **Burke Town Hall**

**5365 Reiner Rd**

**Madison WI 53718**

**In Attendance:** Lisa Rubrich (Committee Chair), Beth Butler, Kaitlin Ripley, Natalie Aumann, Marie Belliveau, and Gary Richards

Absent: Dustin Schmidt

Also in Attendance: Mike Thompson, resident

Discuss and possible action on the following:

1. Lisa called the meeting to Order at 5:00 p.m.
2. 2022-2026 Parks and Open Space Plan
* Review of each Parks’ Plan page (for grant submission)
* Update each page
* Discuss and possible recommendation for Pond testing/dredging.
* Possibly include in grant submission for 2023 or defer to 2024

The Committee discussed and decided to defer the pond testing/dredging grant submission to 2024.

* Asphalt/gravel walking paths
* Confirm parks and paths to submit for 2023/2024
* Discuss grant requirements and make recommendations to Town Board
* Recommend the Board approve installation of walking paths at specific Park(s).
* Recommend the Board approve the grant application submission by the Park Advisory Committee for specific Park(s)

Grant applications are due May 1 of each year and are very detailed. The Committee will recommend applying for grant funds for walking paths and the park replacement equipment.

**Motion** by Lisa, second by Beth to recommend applying for grants. Motion carried.

* Shelter shingles
* Rattman estimates.

**Motion** by Lisa, second by Kaitlin, to recommend the Board to approve the Hillpoint estimate. Motion carried.

* Hagen Hill shelter renovation
* Estimates

**Motion** by Lisa, second by Beth, to recommend the Board to approve the Overcash of $5,000 Hagen Shelter.

* Foxmoor Hills Play equipment repair update – Haven’t heard back regarding stairs.
* New Park signs update – ordered, material delayed, hoping in by April 15.
* Any Park concerns not addressed above:

Oak Ridge – Gary wants to cut down the arbor vitae by sign because they look funny. Will need replacement bushes/plants. A neighbor trimmed trees on the Southside and left trimmings in the park. Unsure whose trees/brush which led to a discussion regarding lot line/stakes. Do we locate and mark?

Huntington Meadows – trees that were cut down last fall need to be finished.

Rattmann – Pine trees were cut, limbs left in the park.

1. Approve 3.7.2023 Minutes.

Motion by Lisa, second by Beth to approve the 3.7.23 minutes. Motion carried.

1. Next meeting date: May 2, 2023
2. Adjourn

Lisa adjourned the meeting at 5:48 p.m.