TOWN OF BURKE PLAN COMMISSION

5365 REINER ROAD MADISON, WI 53718

**WEDNESDAY, DECEMBER 1, 2021**

**5:00 p.m.**

MEETING MINUTES

Members in Attendance: Dan Foth (Chair), Steve Berg, Joan Stoflet, Lindsey Slack, Pam Lano, and Ron Dorsch

Absent: Bob Shanahan

Also in attendance: PJ Monson, Town Administrator, Pam Andros, Dane county Planning and Development

1. The meeting was called to order at 5:05p.m. by Dan Foth.
2. Plan Commission Training – Pam Andros

Pam introduced herself and asked what the members might be most interested in learning. Pam then had the members go online to view the Dane County Planning and Development website – Permits and Applications. The Rezone/CSM process was explained in detail. Pam answered questions during the presentation.

Dane County can help the PC with the Comprehensive Plan updates.

**Motion** by Steve, second by Joan, to take the agenda out of order and move (#4) Discuss/Possible Action on Rezone by Khris Barber on Behalf of Premier Golf to rezone 17 acres south of Cty Hwy CV of the 25 acre parcel above #3 on the agenda. Motion carried.

4. Discuss/Possible Action on Rezone by Khris Barber on Behalf of Premier Golf to rezone 17 acres south of Cty Hwy CV of the 25-acre parcel (0810-084-8170-0) with an address of 5926 Cty Hwy CV.

Khris explained the rezone request. PJ explained the map and the acreage that is being rezoned. The Commission members asked questions. The comprehensive plan shows part of this area to be residential. The members asked further questions regarding outdoor storage which will cease as the buildings get built. The buyer currently rents across Hwy 51 and hopes to move into buildings as soon as financially possible.

**Motion** by Lindsey, second by Joan, to recommend the Town Board approve a change to the Comprehensive Plan to allow the rezone of the 17.50 acres of parcel 0810-084-8170-0 south of Cty Hwy CV (concept site plan map) to Heavy Commercial to align with the City of Madison Future Land Use map. A condition to the rezone is to request a 40 foot setback on the west side of the property along the residential line to allow further buffer separation and natural screening for the existing residential area. Motion carried.

1. Discuss/Possible Action on CSM and Rezone request by Robert and Kathryn Shanahan to move a lot line on currently owned parcels located at 3315 Nelson Rd (parcel numbers 0810-243-0034-0/0810-243-0023-0) to increase lot 2 with current home.

PJ explained the maps in the packet and connected Bob Shanahan via telephone. Bob explained the CSM that enlarges the current lot to include the well on the same parcel as the home which will be replaced with a larger home in the future.

**Motion** by Ron, second by Pam, to recommend approval of the CSM application as well as the Rezone application (0810-243-0034-0 & 0810-243-0023-0). Motion carried.

1. Take Action on Minutes from November 18, 2021

**Motion** by Joan, second by Ron, to approve the minutes from November 18, 2021. Motion carried.

1. Adjourn.

Adjourned at 7:05 p.m.

Next meeting: January 5, 2022

PJ Monson

Administrator, Clerk Treasurer

Town of Burke